

## Surgical Film Presentation Guidelines

Surgical film presenters whose films were selected for presentation in session [Featured Surgical Films](#) (Friday, October 18 (11:30-12:30)) are kindly requested to review the below guidelines in preparation for the session.

*\*If you are a speaker in another session and would like to show a short surgical clip during your presentation, please include it as an embedded file in your PPT slides and upload your slides in the Speaker Ready Room (SRR) at least 2 hours before the session start.*

*\*\*If your film was accepted as an on-demand surgical film presentation, it will be featured in the On-Demand Surgical Film Cinema in the Exhibition onsite. No further steps are required from the presenter in this case.*

### **SURGICAL FILM COLLECTION**

- Presenters are contacted directly to submit their accepted films in .MP4 format at least one month before the meeting.
- Films will be played **muted** during the session and presenters are requested to narrate them live.

### **SURGICAL FILM LIVE NARRATION**

Surgical Film presenters **should not** prepare PPT slides. Instead, they are requested to:

- Attend their session onsite.
- Come on stage when called, introduce themselves and **verbally state their conflict of interest** if there is such. If not, please specify this at the beginning of your presentation by saying "I have no conflicts to disclose".
- Narrate the film live while it is playing on the screen.
  - The film will be started and operated by the onsite technicians.
  - The film will be muted to allow interactive live narration.
- Participate in a short Q&A after the film which will be moderated by the session chairs.

### **IMPORTANT – CONFLICT OF INTEREST DISCLOSURE**

Please note that as per the CME accreditation requirements, **it is mandatory to verbally disclose your conflict of interest at the beginning of your presentation or state that you do not have such.**

Thank you for your valuable contribution to the success of the IGCS 2024 Meeting! In case of questions, please write to us at [vdanielsen@kenes.com](mailto:vdanielsen@kenes.com) (Valentina Danielsen, Scientific Program Manager) or find us in the Speaker Ready Room onsite, located in the foyer on Level 5.