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Surgical Film Presentation Guidelines

Surgical film presenters whose films were selected for presentation in session <u>Featured Surgical Films</u> (Tuesday, November 7 (9:35-10:35 AM) are requested to review the below guidelines in preparation for the session.

SURGICAL FILM COLLECTION

- Presenters are contacted directly to submit their accepted films in .MP4 format at least one month before the meeting.
- Films will be played **muted** during the session and presenters are requested to narrate them live.

SURGICAL FILM LIVE NARRATION

Surgical Film presenters **should not** prepare PPT slides. Instead, they are requested to:

- Attend their session onsite.
- Come on stage when called, introduce themselves and verbally state their conflict of interest if there is such. If not, please specify this at the beginning of your presentation by saying "I have no conflicts to disclose".
- Narrate the film live while it is playing on the screen.
 - The film will be started and operated by the onsite technicians.
 - The film will be muted to allow interactive live narration.
- Participate in a short Q&A after the film moderated by the session chairs.

IMPORTANT - CONFLICT OF INTEREST DISCLOSURE

Please note that as per the CME accreditation requirements, it is mandatory to verbally disclose your conflict of interest at the beginning of your presentation or state that you do not have such.

In case of questions, please write to <u>vdanielsen@kenes.com</u> or visit the Speaker Ready Room onsite, located on the 2nd floor of the meeting venue – room 209A. Thank you for your valuable contribution to the success of the IGCS 2023 Meeting!



INTERNATIONAL GYNECOLOGIC CANCER SOCIETY



