

Annual Global  
Meeting

SEOUL  
IGCS  
2023

☎ +1 707 732 4427  
✉ [igcs@igcs.org](mailto:igcs@igcs.org)  
📍 [igcsmeeting.com](http://igcsmeeting.com)

## Poster Rounds with the Professors – Session Outline and Moderator Guidelines

Each Poster Round session consists of three or four poster presentations. Each author/presenter will prepare a short oral talk (about 4 minutes) to be given in front of their featured printed poster in the Poster Area located near Registration at the meeting venue. Each talk is followed by a short Q&A (about 2 minutes) which you as the moderator will facilitate. **The role of the moderators is to:**

- Introduce the poster presenters by name.
- Guide the discussion after the presentation by asking questions and/or commenting on the presented poster.
- Encourage the other presenters in the group as well as attendees to join the discussion.

### Poster Area

The Poster Area is located on the **1<sup>st</sup> floor** of the meeting venue (COEX) – room 104+105. The featured printed posters are mounted on poster boards and divided by sessions. Please follow the signage onsite to find your group. There will be staff to help guide and assist you.

### Tips and Guidelines

#### ➤ BEFORE THE SESSION

- Introduce yourself by name and affiliation.
- Outline, very briefly, the session content. “We are going to hear poster presentations on: x,y,z”.

#### ➤ DURING THE SESSION

- Introduce the speakers by name and presentation titles briefly.
- Please follow the schedule closely and gently interrupt speakers if they exceed the allocated time for their talk.
- Session attendees will stand around you and the presenter. After each presentation, please encourage the audience to raise their hands to ask questions, and to join the discussion.

#### Please note:

- The session should not exceed 30 minutes.
- If a speaker fails to attend the session, please move to the next speaker.
- If the session ends early, please solicit questions from the audience and lead a discussion.
- In case of changes, you will be notified by the Meeting Secretariat in advance.

#### ➤ TO END THE SESSION

- At the end of the session, kindly thank the presenters and the audience for their participation.

Thank you for your valuable contribution to the success of the IGCS 2023 Meeting!

In case of questions, please write to us at [vdanielsen@kenes.com](mailto:vdanielsen@kenes.com) (Valentina Danielsen, Scientific Program Manager) or find us at the Speaker Ready Room onsite, located on the 2<sup>nd</sup> floor of the meeting venue – room 209A.