



IGCS 2025
Annual Global Meeting
CAPE TOWN
November 5 - 7



+1 707 732 4427



igcs@igcs.org



igcsmeeting.com

Surgical Film Presentation Guidelines

Surgical film presenters whose films were selected for presentation in the session "[Featured Surgical Films](#)", Thursday, November 6, 15:50-16:50, are kindly requested to review the guidelines below in preparation for the session.

**If you are a speaker in another session and would like to show short surgical clips during your presentation, please include them as embedded files in your PPT slides and upload your slides to the Speaker Ready Room (SRR) at least 2 hours before the session starts. The SRR staff will assist you in checking whether the video/sound is transmitted correctly.*

***If your film was accepted as an on-demand surgical film presentation, it will be featured in the On-Demand Surgical Film Cinema in the Exhibition onsite. No further steps are required from the presenter in this case.*

SURGICAL FILM COLLECTION

- Presenters are contacted directly to submit their accepted films in .MP4 format at least one month before the meeting.
- In addition to providing the .MP4 film file, presenters will be asked to send a COI disclosure slide.
- Films will be played muted during the session, and presenters are requested to narrate them live.

SURGICAL FILM LIVE NARRATION

Surgical Film presenters **should not** prepare PPT slides. Instead, they are requested to:

- Attend their session onsite.
- Come on stage when called, introduce themselves, and state their conflicts of interest if there are any, based on the COI slide. If not, please specify this at the beginning of your presentation by saying "I have no conflicts to disclose".
- Narrate the film live while it is playing on the screen.
 - The film will be started and operated by the onsite technicians.
 - The film will be muted to allow interactive live narration.
- Participate in a short Q&A after the film, which will be moderated by the session chairs.

IMPORTANT - CONFLICT OF INTEREST DISCLOSURE

Please note that, as per the CME accreditation requirements, it is **mandatory to disclose your conflicts of interest at the beginning of your presentation or state that you do not have any.**

Thank you for your valuable contribution to the success of the IGCS 2025 Meeting!

In case of questions, please write to vdanielsen@kenes.com (Valentina Danielsen, Sr. Scientific Program Manager).